



Adrians  
Beauty  
College

**Adrians Beauty College of Tracy**

3000 W. Grantline Road

Tracy, CA 95304

Ph: 209-835-3550 Fax: 209-524-9347

Please visit our website @

[www.adrians.edu](http://www.adrians.edu)

## **Administration Business Hours**

Admission's Office: Applicants may secure information

North Adrian's College of Beauty: Monday thru Friday 8:00 am – 5:00 pm

Adrian's Beauty College of Turlock: Monday thru Friday 8:00 am – 4:30 pm

Adrians Beauty College of Tracy: Monday thru Friday 9:00 am – 3:30 pm



### **History of Adrian's...**

Adrian Cochran founded Adrian's Beauty College in 1956. He was always progressive in his approach and definitely a people person. Using that formula for success, he went on to establish twenty-eight schools throughout California. There are now three locations that are owned and operated by Pat Cochran-Campbell. We strongly encourage our students to continue the community involvement throughout their professional career.

North Adrian's College of Beauty is located at 124 Floyd Ave Modesto, CA, just right off McHenry Avenue. The California Board of Barbering and Cosmetology licensed the College in 1968. In 2006, an additional classroom was secured at 2412 McHenry Blvd, Modesto, CA.

Adrian's Beauty College of Turlock, Inc. was incorporated on July 1, 1985 by the State of California. It is located at 1340 W. Main St "A" Turlock, CA. The first class started July 8, 1985.

Adrians Beauty College of Tracy is a branch of North Adrian's and located at 3000 W. Grantline Road Tracy, CA. The first class started December 9, 2008.

## Careers in Beauty



Welcome to the wonderful world of beauty and our special world of education offered by Adrians Beauty College. The beauty and hair fashion world is bigger than ever, and the need for creative, well-trained designers is growing every day. If you love working with people and are willing to devote the time and energy necessary for real success, then this is the career for you.

"Energy crunches" and other shortages of materials are unlikely to affect this field. You are selling the skills you're hands, creativity, knowledge and experience as well as your own personality and good will.

Your efforts bring immediate results. No one can take credit for your work, and this gives you considerable freedom and independence. New fashion design, seasonal colors and methods rescue the professional from the boredom of routine jobs as Cosmetology is always changing.

Even though the Cosmetology industry changes, beauty remains as always, desirable. More than half the population is women, all seeking to look their best. Men are also seeking fashion after a decade of regimentation in hairstyle and dress and are opening new business areas for serving others. There are many high paying specialized positions in the industry for men as there are for women.

In May 2007, data compiled the average annual salary for a salon professional in California is \$44, 134. This amount does not include tips and gratuities. Nationally, the average salon professional's salary is \$35,973.

### Other Key Findings

- Zero Unemployment. Today, the growing salon industry offers a dramatically unique zero unemployment factors-needing many more new salon professionals than we can supply.
- 49% of the salon owners classified their salon as a full service salon, 20% as a haircutting salon, 58% as a full service salon and 13% as a barbershop.

Today, the professional salon industry continues to offer terrific new employment opportunities to qualified job seekers. Whether it is to launch a new career or to begin a mid-life career change, this industry offers new opportunities with numerous amazing rewards. The Professional Beauty Business is a 72 billion-dollar industry domestically and 250 billion internationally. This industry consists of more than one million people including hairdressers, salon owners, manufactures and distributors.

## Approvals

Bureau of Private Postsecondary Education  
2535 Capitol Oaks Drive, Suite 400  
Sacramento, CA 95833  
P.O. Box 980818  
West Sacramento, CA 95798-0818  
Ph. (916) 574-7740  
[www.bppe.ca.gov](http://www.bppe.ca.gov)

National Accrediting Commission of Career Arts & Sciences  
4401 Ford Ave, Suite 1300  
Alexandria, VA 22302  
Ph. (703) 600-7600  
[www.naccas.org](http://www.naccas.org)

American Association of Cosmetology Schools  
California Accredited Private Postsecondary Schools  
Veterans Training  
Rehabilitation Program (State & National)  
Displaced Worker Benefits (State & National)  
The Bureau of Indian Affairs  
Pell Grant Program  
SEOG (Supplemental Educational Grant Program)  
ROP (Regional Educational Program)  
Private Financing  
Sallie Mar Funding

(Financial Aid is available to students who qualify)



Our courses are designed with success in mind

Educational Courses...

## Cosmetology

This course consists of 1600 clock hours of technical instruction and practical operations covering all practices constituting the art of cosmetology. Technical instructions mean instructions given by demonstrations, lecture, classroom participation, or examination. Practical operation shall mean actual performance by the student of a complete service on another person or mannequin. Credit is given only if applied effort is maintained.



### **Pivot Point Training**

Pivot Point is considered to be one of the most respected leaders in hair and beauty education. By being a Pivot Point member school, we use the very best educational materials, programs, and systems for every face of the beauty industry. Pivot Point graduates remain in a high demand worldwide. It's the most current, comprehensive cosmetology educational system available. Graduated skill levels allow students to become comfortable with basics before moving onto the next level. For Adrian's Phases at times, the student will be asked to provide a model to perform services. Students are responsible for providing their own models during various parts of their training. Also using technically advanced curriculum using DVD's. Consistent teaching methods by school educators are based on a universal language of hair design. Students now have online access to educational videos on chapters, preparing for test at any time and anywhere.



The first 450 hours are devoted to the Basics and Fundamental of Hair Styling, Facials & Nails. The next 240 hours you will continue the Intermediate Training in Hair Design, Women's & Men's Sculpting, Texture, Long Hair Design, Hair Color and Salon Success. Afterward the next 210 hours is Advanced Techniques in Hair Design, Women's & Men's Sculpting, Texture Long Hair Design, Hair Color and Salon Success. After that 500 hours will be committed to the Student Salon using skills from prior classes. Finally the remaining 200 Hours is dedicated to Board Classes & Mock State Board training.

SUBJECT	Minimum Hours of Technical	Minimum Practical Operations
<p><b>* 1100 Hours of Technical Instruction and Practical in Hair Dressing</b>  The required subjects of instruction in Hair Dressing shall be Completed with the minimum hours of technical and practical operations for each subject-matter as follows:</p> <p><b>1. Hairstyling;</b> shall include but is not limited to, the following techniques and procedures; Hair analysis, shampooing, finger waving, pin curling, comb outs, straightening, waving, curling with hot combs and hot curling irons and blower styling.</p>	65	240
<p><b>2. Permanent Waving and Chemical Straightening</b>  Shall include, but is not limited to, the following techniques and procedures: Hair analysis, acid and alkaline permanent waving, chemical straightening including the use of sodium hydroxide and other base solutions.</p>	40	105
<p><b>3. Hair Coloring and Bleaching</b>  Shall include but is not limited to, the following techniques and procedures (also including, the use of semi-permanent, demi-permanent and temporary colors): Hair analysis, predisposition and strand tests, safety precautions, formula mixing, tinting, bleaching, high and low lights, and the use of dye removers.</p>	60	50
<p><b>4. Haircutting</b>  Shall include but is not limited to, the following techniques and procedures: Use of scissors, razor (shaper), electrical clippers/ trimmers, and thinning (tapering) shears for wet and dry cutting.</p>	20	80
<p><b>*200 Hours of Technical Instruction</b>  The required subjects of instruction in Health and Safety shall be Completed with the minimum hours of technical instruction for each subject-matter as follows:</p> <p><b>5. Laws and Regulations</b>  The subjects of Laws and Regulations shall include, but is not limited to, the following issues: The Barbering and Cosmetology Act and Board's Rules and Regulations</p>	20	
<p><b>6. Health and Safety Considerations</b>  Shall include but is not limited to, the following techniques and Procedures: Cosmetology chemistry including the chemical Composition and purpose of cosmetic, nail, hair and skin care Preparations. Elementary chemical makeup, chemical skin peels and chemical and physical changes of matter. Hazardous substances including training in chemicals and health in establishments, protection from hazardous chemicals and preventing chemical injuries, ergonomics, theory of electricity in cosmetology, bacteriology, communicable diseases, including HIV/AIDS, Hepatitis B, and staph and Material Safety Data Sheets.</p>	45	

<p><b>7. Disinfection and Sanitation</b>          Shall include but is not limited to, the following techniques and procedures: Disinfection and sanitation including proper procedures to protect the health and safety of the consumer as well as the technician. Proper disinfection for equipment used in establishments. Disinfection shall be emphasized throughout the entire training period and must be performed before use of all instruments and equipment.</p>	20	
<p><b>8. Anatomy and Physiology</b>          Shall include, but is not limited to the following issues: Human Anatomy, Human Physiology</p>	15	
<p><b><u>*200 Hours of Technical Instruction and Practical Training in Esthetics</u></b>          The required subjects of instruction in Esthetics shall be completed with the minimum hours of technical instruction and practical operations for each subject-matter as follows:</p> <p><b>9. Manual, Electrical and Chemical Facials</b>          Shall include, but is not limited to, the following techniques and procedures: Manual Facials including cleansing, scientific manipulations, packs, and masks. Electrical Facials include the use of electrical modalities, dermal lights and electrical apparatus, for facials and skin care purposes; however, machines capable of producing an electrical current shall not be used to stimulate so as to contract, or for the purpose of contracting, the muscles of the body or face. Chemical facials include chemical skin peels, packs, masks and scrubs. Training shall emphasize that only the non-living, uppermost layers of facial skin, known as the epidermis, may be removed, and only for the purpose of beautification.</p>	25	40
<p><b>10. Eyebrow Beautification and Make-up</b>          Shall include but is not limited to, the following issues: Eyebrow arching and Hair Removal, including the use of wax, tweezers, electrical or manual, and depilatories for the removal of superfluous hair.</p>	25	30
<p><b><u>*100 Hours of Technical Instruction and Practical Training in Manicuring and Pedicuring</u></b>          The required subjects of instruction in Manicuring and Pedicuring shall be completed with the minimum hours of technical instruction and practical operation for each subject-matter as follows:</p>		
<p><b>11. Manicuring and Pedicuring</b>          Shall include but is not limited to, the following issues: Water and oil manicure, including nail analysis, and hand/foot and arm/ankle massage.</p>	10	25
<p><b>12. Artificial Nails and Wraps</b>          Artificial nails including acrylic: liquid and powder brush-ons, artificial nail tips and nail wraps and repairs.</p>	25	120
<p>Communication skills that include professional ethics, salesmanship, decorum, record keeping, and client service records.</p>		
<p><b><u>TOTAL HOURS 1600</u></b></p>	<b><u>370</u></b>	<b><u>690</u></b>



salonability



FLAT TWIST & ATTACH



salonability



COLOUR



salonability



STYLE & FINISH



salonability



SET & DRESS



salonability



SHAMPOO & CONDITION



COLOUR



CUT



SET & DRESS



## PHYSICAL DEMANDS OF THE JOB: COSMETOLOGY

1. Have finger dexterity & sense of form of artistry.
2. Enjoy dealing with the public & be able to follow client's direction.
3. Keep abreast of the latest fashions & beauty techniques.
4. Be able to work standing on your feet for long periods of time.
5. Work long hours while building a clientele for your desired income.
6. Make a strong commitment to the educational process & complete training.
7. Must be customer oriented
8. Learn the skills necessary to operate a personal business.



Our courses are designed with success in mind

Educational Courses...

## **Esthetician**

This course consists of 600 clock hours of technical instruction and practical operations covering all practices constituting the art of esthetics. Technical instructions mean instructions given by demonstrations, lecture, classroom participation, visual aids, textbooks, audio aids, trade magazines, or examination. Practical operation shall mean actual performance by the student of a complete service on another person or mannequin. Credit is given only if applied effort is maintained.



Our Esthetic's program is one of the best of its kind in the country. We use only professional product. We have a strong focus on salon techniques preparing for students for their career in the salon. The course also covers state board theory & practical to prepare students for their licensing exam.



The first 60 hours is Basics and Fundamentals of Facials and Makeup. Then the next 500 hours of Clinic Client work to perform skills from prior classes. Finally 40 hours is Test and Review for Board Preparation.

SUBJECT <b>*600 hours of Technical Instruction</b>	Minimum Hours Technical Instruction	Minimum Practical Operations
<b>1. The Barbering and Cosmetology Act and the Board's Rules and Regulations.</b>	10	
<b>2. Chemistry</b> (pertaining to the practices of an esthetician (chemical composition and purpose of cosmetic and care preparation. Shall also include the elementary chemical make-up, chemical skin peels, physical and chemical changes of matter.)	15	
<b>3. Health and Safety/Hazardous Substances</b> (training in chemicals and health establishments; material safety data sheets; products, tools, and equipment - use and safety ; protection from hazardous chemicals and preventing chemical injuries; health and safety laws; and agencies ergonomics and communicable diseases, including HIV/AIDS and Hepatitis B)	40	
<b>4. Electricity</b> The nature of electric current, principles of operating electrical equipment.) operating electrical devices, and the various safety precautions used when operating electrical devices	10	
<b>5. Disinfections and sanitation</b> (procedures to protect the health, infection control and safety of the consumer as well as the technician. The ten required operations shall entail performing all necessary functions for disinfecting instruments and equipment as specified in Sections 979 & 980. Disinfections should be emphasized throughout the entire period and must be performed before use of all instruments and equipments).	10	10
<b>6. Bacteriology, Chemistry, anatomy, physiology, skin analysis and conditions</b>	15	
<b>7. Facials – Principles and techniques of skin care and cosmetics</b> <b>(A) Manual</b> (product knowledge – use and safety, skin analysis, cleansing, scientific manipulations packs and masks). <b>(B) Electrical</b> (equipment, use and safety of electrical modalities, including dermal lights and electrical apparatus for facials and skin care purposes; however, machines capable of Producing electric current shall not be used to stimulate so as to contract the muscles of the body or face. <b>(C) Chemicals</b> (product knowledge – use and safety, chemical skin peels, packs, masks, and scrubs. Training shall emphasize That only the non-living, uppermost layers of facial skin known as the epidermis may be Removed and only for the purpose of beautification All practical operations must be performed in accordance with section 992 regarding skin peeling.)	20 30 20	40 60 40
<b>8. Eyebrow Arching and Hair Removal</b> (use and safety of wax, tweezers, manual or electrical and depilatories for the removal of Superfluous hair.) <b>(A) Tweezers</b> <b>(B) Wax and Depilatories</b>	10 20	10 40
<b>9. Make-up</b> (product knowledge – use and safety, skin analysis, complete and corrective make-up and application of false eyelashes.	20	40
<b>10. Professional ethics, professional boundaries, effective communication, sales, grooming and courtesy.</b>	10	
<b>11. Salon Skills</b> (people skills, career focus, career and employment information, fundamentals of business management, compensation packages and payroll deductions, state licensing, certification and registration requirements.)	5	
<b>12. First Aid - Administering and when to seek help</b>	10	
<b>13. Additional Training</b> - record keeping; student and client Public service, volunteer work. Client intake process, preparation of the service environment, preparation and self care for the operator, client preparation for service	30 Max. No minimum	
<b>TOTALS</b>	<b>245</b>	<b>240</b>



### **PHYSICAL DEMANDS OF THE JOB: ESTHETICIAN**

1. Estheticians are required to sit & lean forward while providing most services.
2. Having good posture is necessary to prevent back problems when leaning over to do treatments. Minor back stress maybe caused by long intervals of standing, sitting or leaning.
3. Hands need protection from chemicals, continuous exposure to water, cleansing agents.
4. Good health & stamina are important because work can be demanding.

Our courses are designed with success in mind

Educational Courses...

## Manicuring

This course consists of 400 clock hours of technical instruction and practical operations covering all practices constituting the art of manicuring and pedicuring. Technical instructions mean instructions given by demonstrations, lecture, classroom participation, visual aids, textbooks, audio aids, trade magazines, or examination. Practical operation shall mean actual performance by the student of a complete service on another person or mannequin. Credit is given only if applied effort is maintained.

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Instruction covers manicuring, pedicuring, artificial nails (acrylic, tips, wraps) as well as applicable laws and health, safety and sanitation. The skills that will be developed are the use of proper implements relative to all manicuring, pedicuring, and artificial nails. Develop knowledge to recognize the various skin conditions and disorders. Acquire business management techniques common to manicurist.



The first 40 hours is the Basics and Fundamentals of all Nail applications. Then 340 hours is Clinic Client work to perform skills from prior classes. Finally 20 hours is Review for State Board and Pass Mock State Board.



<b>SUBJECT</b>  <b>*400 hours of Technical Instruction</b>	Minimum Hours of Technical Instruction	Minimum Practical Operations
<b>1. The Barbering and Cosmetology Act and the Board's Rules and regulations.</b>	10	
<b>2. Cosmetology Chemistry</b> <i>Related to manicuring practices (chemical composition and purpose of nail skin care preparations.</i>	10	
<b>3. Health and Safety/Hazardous Substances</b> <i>(training in chemicals and health establishments; material safety data sheets; products, tools, and equipment -use and safety; protection from hazardous chemicals and preventing chemical injuries; health and safety laws and agencies, ergonomics, and communicable diseases, including HIV/AIDS and Hepatitis B.)</i>	15	
<b>4. Disinfections and Sanitation</b> <i>(procedures to protect the health, infection control and safety of the consumer as well as the technician. The ten operations shall entail performing all necessary functions for disinfecting instruments and equipment as specified. Disinfection will be emphasized throughout the entire training period and must be performed before use of all instruments and equipment.)</i>	10	10
<b>5. Bacteriology, Chemistry, anatomy, and physiology.</b>	10	
<b>6. Water and Oil Manicures</b> <i>Including hand and arm massage, product knowledge – use and safety Principles and techniques of manicures</i>	15	40
<b>7. Complete pedicure</b> <i>Including foot and ankle massage, product knowledge -use and safety. Principles and techniques of pedicures.</i>	10	20
<b>8. Application of Artificial Nails – principles and techniques of artificial nail applications.</b> a) Acrylic: liquid and powder brush-ons. b) Nail Tips c) Nail Wraps and Repairs	15 10 5	80 60 40
<b>9. Professional Ethics</b> <i>Professional boundaries, effective communication, human relations, sales, grooming and courtesy. Client intake process, preparation of the service environment, preparation and self care for the operator, client preparation for service.</i>	10	
<b>10. Salon Skills</b> <i>(people skills, fundamentals of business management, career focus, compensation packages and payroll deductions, and career employment information, licensing, certification and registration requirements). Public service, volunteer work.</i>	10	
<b>11. First Aid and when to Seek Help</b>	2	
<b>12. Additional Training (no minimum)</b>	25 max.	
<b>TOTALS</b>	<b>132</b>	<b>250</b>



### **PHYSICAL DEMANDS OF THE JOB: NAIL TECHNOLOGY**

1. Work for long periods of time in a semi hunched position with head down.
2. Must have finger dexterity & sense of form and artistry.
3. Keep abreast of the latest fashions & techniques.
4. Make strong commitment to educational process.
5. To be able to work with various chemicals & fumes this may cause an allergic reaction.
6. Practice safety & sanitation for effective & successful performance with the industry.
7. Learn the skills to operate a personal business.

Our courses are designed with success in mind

Educational Courses...

### **Teacher Training**

This course consists of 600 clock hour program designed to prepare graduates to pass State Board Exam for teachers. Upon successfully passing the State Examination, you will be qualified to teach at any Cosmetology College in the State of California.



At Adrians Beauty College many of our graduate students have a passion to teach and we offer the Teacher's Training Program to satisfy that desire. Some of our best students go into the profession and display their talent to give all their knowledge and tricks of the trade to others. This common need to succeed while helping others realize their career goals is the necessary ingredient to becoming the teacher who inspires the students to the highest level of Career achievements.



<b>SUBJECT</b>	Minimum Hours of Technical Instruction	Minimum Practical Operations
<b>*600 hours of Technical Instruction</b>		
<b>1.STATE LAW</b> A. Cosmetology Act, including licensing, certification and registration requirements B. Rules and regulations	5 5	
<b>2. PREPARATORY INSTRUCTION</b> A. Teaching techniques & methodology B. Organizational Techniques C. Lesson plan development, development and use of teaching aids, student motivation & learning, presentation techniques D. Assessment of student learning: Evaluation of overall progress, development and use of testing, academic advising on progress in course, program course development and review E. Administrative responsibilities: records management, organizational and regulatory requirements, professional ethics, professional boundaries, effective communication, human relations, F. Career and employment information, compensation and payroll deductions G. Fundamentals of business management	40 30 30 10 10 10 10	50 30 20
<b>3. CONDUCTING CLASSROOM</b> A. Technical instruction B. Demonstrations	140	
<b>4. CLASSROOM</b> A. Live demonstrations	100	
<b>5. SUPERVISING</b> A. Students with clients B. Students with manikin	100	10
<b>TOTALS</b>	<b>490</b>	<b>110</b>

### **PHYSICAL DEMANDS OF THE JOB: TEACHER TRAINING**

1. Have finger dexterity & sense of form of artistry.
2. Enjoy dealing with the public & be able to follow client's direction.
3. Keep abreast of the latest fashions & beauty techniques.
4. Be able to work standing on your feet for long periods of time.
5. Make a strong commitment to the educational process & complete training.
6. Must be customer oriented

Our courses are designed with success in mind

Educational Courses...

### **Barbering**

This course consists of 1500 clock hours of technical instruction and practical operations covering all practices constituting the art of Barbering. Technical instructions mean instructions given by demonstrations, lecture, classroom participation, or examination. Practical operation shall mean actual performance by the student of a complete service on another person or mannequin. Credit is given only if applied effort is maintained.



Instruction covers shaving haircutting, coloring, texture, basic manicuring, basic facials, as well as applicable laws and health, safety and sanitation. The skills that will be developed are the use of proper implements relative to barbering. Acquire business management techniques common to barber.



The first 450 hours are devoted to classroom time studying shaving, sculpture, color, texture, basic manicuring, basic skincare, as well as applicable laws and health, safety and sanitation. The next 930 hours are devoted to on the salon floor experience working on actual clients, as well as theory hours. After the salon floor, you're back in the classroom to go over state board procedures for 120 hours.

SUBJECT	Minimum Hours of Technical	Minimum Practical Operations
<p><b>* 1100 Hours of Technical Instruction and Practical in Hair Dressing</b> The required subjects of instruction in Hair Dressing shall be completed with the minimum hours of technical instruction and practical operations for each subject-matter as follows:</p> <p><b>1. Hairstyling;</b> shall include, but is not limited to, the following techniques and procedures: Hair analysis, shampooing, finger waving, pin curling, comb outs, straightening, waving, curling with hot combs and hot curling irons and blower styling.</p>	65	240
<p><b>2. Permanent Waving and Chemical Straightening</b> Shall include, but is not limited to, the following techniques and procedures: Hair analysis, acid and alkaline permanent waving, chemical straightening including the use of sodium hydroxide and other base solutions.</p>	40	105
<p><b>3. Hair Coloring and Bleaching</b> Shall include, but is not limited to, the following techniques and procedures (also including, the use of semi-permanent, demi-permanent and temporary colors): Hair analysis, predisposition and strand tests, safety precautions, formula mixing, tinting, bleaching, high and low lights, and the use of dye removers.</p>	60	50
<p><b>4. Hair Cutting</b> Shall include, but is not limited to, the following techniques and procedures: Use of scissors, razor (shaper), electrical clippers/trimmers, and thinning (tapering) shears for wet and dry cutting.</p>	20	80
<p><b>* 200 Hours of Technical Instruction and Practical Training in Shaving</b> The required subjects of instruction in Shaving shall be completed with the minimum hours of technical instruction and practical operations for each subject-matter as follows:</p> <p><b>5. Preparation and Performance</b> The subject of Preparation and Performance shall include, but is not limited to the following techniques and procedures: Preparing the client's hair for shaving, assessing the condition of the client's skin, performing shaving techniques, applying after-shave antiseptic following facial services, massaging the client's face, rolling cream massages.</p>	100	40
<p><b>*200 Hours of Technical Instruction in Health and Safety</b> The required subjects of instruction in Health and Safety shall be completed with the minimum hours of technical instruction for each subject-matter as follows:</p> <p><b>6. Laws and Regulations</b> The subjects of Laws and Regulations shall include, but is not limited to, the following issues: The Barbering and Cosmetology Act and the Board's Rules and Regulations.</p>	20	
<p><b>7. Health and Safety Considerations</b> Health and Safety/hazardous substances including training in chemicals and health in establishments, material safety data sheets, protection from hazardous chemicals and preventing chemical injuries, health and safety laws and agencies, bacteriology and preventing communicable diseases including HIV/AIDS and Hepatitis B.</p>	45	
<p><b>8. Disinfection and Sanitation</b> The subject of Disinfection and Sanitation shall include, but is not limited</p>	20	

to the following techniques and procedures: Disinfection and sanitation including proper procedures to protect the health and safety of the consumer as well as the technician, proper disinfection procedures for equipment used in establishments.		
Disinfection shall be emphasized throughout the entire training period and must be performed before use of all instruments and equipment.		
<b>9. Anatomy and Physiology</b> The subjects of Anatomy and Physiology shall include, but is not limited to the following issues: Human Anatomy, Human Physiology.	15	
Communication skills that includes professional ethics, salesmanship, client record-keeping, decorum, basic tax information relating to booth renters, independent contractors, employees, and employers.	25 Maximum	
<b>TOTAL HOURS 1500</b>	<b><u>385</u></b>	<b><u>515</u></b>



**PHYSICAL DEMANDS OF THE JOB: BARBER**

7. Have finger dexterity & sense of form of artistry.
8. Enjoy dealing with the public & be able to follow client's direction.
9. Keep abreast of the latest fashions & beauty techniques.
10. Be able to work standing on your feet for long periods of time.
11. Work long hours while building a clientele for your desired income.
12. Make a strong commitment to the educational process & complete training.
13. Must be customer oriented
14. Learn the skills necessary to operate a personal business.

Our courses are designed with success in mind

Educational Courses...

### **Barber Crossover**

This course consists of 200 clock hours of technical instruction and practical operations covering all practices constituting the art of Barber Crossover. Technical instructions mean instructions given by demonstrations, lecture, classroom participation, or examination. Practical operation shall mean actual performance by the student of a complete service on another person or mannequin. Credit is given only if applied effort is maintained.

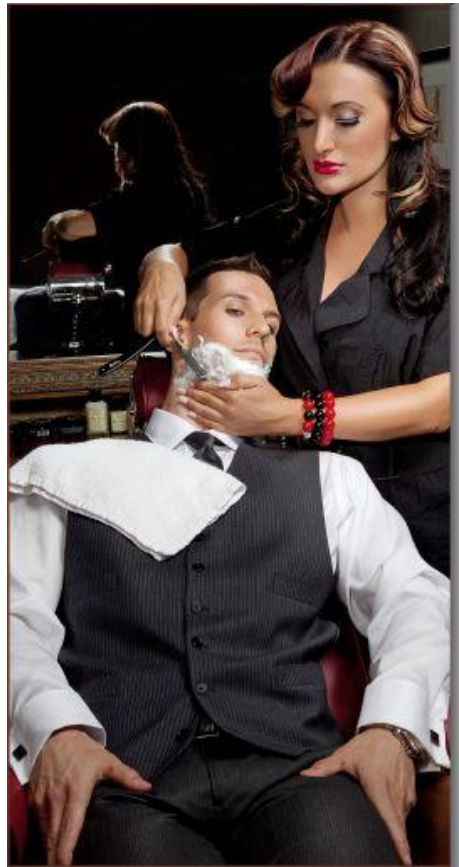


Instruction covers shaving haircutting, coloring, texture, basic manicuring, basic facials, as well as applicable laws and health, safety and sanitation. The skills that will be developed are the use of proper implements relative to barbering. Acquire business management techniques common to barber.



The first 80 hours are devoted to classroom instruction that covers shaving, haircutting, coloring, texture, basic manicuring, basic facials, as well as applicable laws and health, safety and sanitation. After you are on the salon floor working on actual clients to gain experience for 80 hours. After, you are back in a classroom reviewing state board procedures for 40 hours.

SUBJECT	Minimum Hours of Technical	Minimum Practical Operations
<b>* 200 Hours of Technical Instruction and Practical Training in Shaving</b>		
<b>Shaving Preparation and Performance</b> The subject of Preparation and Performance shall include, but is not limited to the following techniques and procedures: Preparing the client's hair for shaving, assessing the condition of the client's skin, performing shaving techniques, applying after-shave antiseptic following facial services, massaging the client's face, rolling cream massages.	100	100
<b>TOTAL HOURS 200</b>	<b>100</b>	<b>100</b>



### **PHYSICAL DEMANDS OF THE JOB: BARBER**

1. Have finger dexterity & sense of form of artistry.
2. Enjoy dealing with the public & be able to follow client's direction.
3. Keep abreast of the latest fashions & beauty techniques.
4. Be able to work standing on your feet for long periods of time.
5. Work long hours while building a clientele for your desired income.
6. Make a strong commitment to the educational process & complete training.
7. Must be customer oriented
8. Learn the skills necessary to operate a personal business.

## ADRIANS BEAUTY COLLEGE OF TRACY ADMINISTRATION

**Ownership:** North Adrian's College of Beauty, Inc.

**School Director:** Rebecca Abinales

**Financial Aid Director:** Rebecca Abinales

**Associate Director:** Jennifer Campbell

**Financial Aid Officer:** Donovan Kim, Jennifer Campbell, Patrick Campbell

**Compliance Officer:** Donovan Kim

**Career Advisor:** Amanda Sargent

**Registrar:** Chris Fore

**Support Staff:** N/A

**Jennifer Campbell**, Cosmetology/Barbering Educator – Full Time

Licensed Barber

North Adrian's College of Beauty, Barbering Certificate

Barbering License # B97407

Licensed Cosmetologist

Trend Setters School of Beauty, Cosmetology Certificate

Cosmetology License # KK483727

Ms. Jennifer is the Associate Director for the campus as well as the Barbering Educator.

**Shirley Mabry**, Cosmetology Educator – Part Time

Licensed Cosmetologist

, Cosmetology Certificate

Cosmetology License # KK32792

Ms. Shirley is the State Board Prep Educator

**Verchonda Jones**, Cosmetology Educator – Part Time

Licensed Cosmetologist

North Adrian's College of Beauty, Cosmetology Certificate

Cosmetology License # KK584084

Ms. Verchonda is the PivotPoint Phase 1 Educator

**Beatriz Velasquez**, Cosmetology Educator – Part Time

Licensed Cosmetologist

Paul Mitchell – The School, Cosmetology Certificate

Cosmetology License # KK523784

Ms. Beatriz is the PivotPoint Phase 2/3 Educator

**Amanda Sargent**, Cosmetology Educator – Part Time

Licensed Cosmetologist

Paul Mitchell The School, Cosmetology Certificate

Cosmetology License # KK561309

Ms. Amanda is the Salon Floor Educator



## **Admissions Policy**

All Instruction is given in English. We do not provide ESL classes.

The School does not discriminate in its employment, admission, instruction, or graduation policies on the basis of sex, age, race, color, religion, or ethnic origin nor does it recruit students already attending or admitted to another school offering similar programs of study. The school requires that each student enrolling in the Cosmetology, Esthetics, Manicuring, Barbering, Barber Crossover programs must:

- Complete an application for enrollment.
- Provide proof of secondary education such as a high school diploma, a GED certificate, an official transcript showing secondary school completion, or a state certification of home-school completion.

Barbering Crossover program

- Must have a valid California Cosmetology license or at a minimum a Proof of Training with the school seal. Students with out of state licenses or transcripts must first obtain California Board of Barbering & Cosmetology approval for acceptance of hours.

Teacher Training applicants must meet all of the above requirements and:

- Hold a current license as a practitioner in the field they wish to teach

The institution does not grant credit for experiential learning.

The institution only accepts students from other countries if they are eligible non-citizens (see pg.71-72). The institution does not help with visa services and cannot vouch for student status.

Should an enrolling student provide a foreign high school diploma, the institution will work with the student to obtain an English translation of the document along with confirmation that the education received is equivalent to a U.S. high school diploma. This documentation must come from an outside agency. This outside documentation is at the expense of the student.

Students enrolling under a training agreement with another entity, the applicant must meet the admissions requirements set forth in the training agreement with the other entity.

## **RE-ENTRY POLICY**

Any former student wanting to re-enroll must wait six months from their prior withdrawal date (which is the students last physical day of attendance).

1. An application must be completed, an intake interview, and a letter provided to the college explaining the circumstances of the prior withdrawal and how the student will be successful during this enrollment.
2. A \$500 fee will be paid by re-enrolling student for the evaluation exam. This Fee is non-refundable and must be paid prior to scheduling.
3. Student letter, exam results, and the educator's recommendation will be reviewed at the next scheduled staff meeting for consideration of re-entry; if the student is accepted for re-entry, the student will be placed in the appropriate course level.
4. Prior hours accepted by the College towards for a re-entry student may vary from program to program.
5. The decision for re-entry of the applicant acceptance and placement level of program, or denial, made by the school will be mailed to the student within 7 business days. The decision is final and no appeals are allowed.
6. Students accepted for re-entry must make an appointment with the business office and /or financial aid office to discuss financial arrangements to complete their program.
7. A re-entry student resumes to the same Satisfactory Academic Progress status as when he/she left the school.

## **TRANSFERS**

### **Schedule Transfer/Change**

A student who wants to change their class schedule must apply in writing to the business office. The schedule change application will be considered at the next staff meeting. The reason for the staff to review the student's academic record is to assure that the student can complete course work without any undue hardship. A fee of \$25.00 must accompany the change request.

### **Program Transfer**

Transfer students may receive credit from the Manicuring course or the Esthetics course towards cosmetologist. No credit/hours are transferable toward the Esthetics course. A fee of \$500.00 must accompany the change request.

### **To Another Adrian's College**

To request a certificate of transfer to another college, you must make the request in writing and pay \$500.00 transfer fee, any unpaid tuition, and any balance owed from previous enrollments. If the student owes the college for any reason, the Academic Transcript and Proof of Training will be withheld until the balance is paid in full. The college will only accept cash, cashier's check or money order for the balance.

### **From Another College or Previous Adrian's Student**

A student, who wants to transfer from another college or wants the College to accept hours from a previous enrollment, must follow all procedures stated in the re-entry policy.

Adrian's Beauty College carry out their transfer practices in a manner consistent with the Council for Higher Education criteria.

### **VA Students Only**

This institution will evaluate all previous education and training, grant credit when appropriate, reduce the length of the program proportionately, and keep appropriate documentation on file. There is no fee connected to prior credit evaluation or transfer of credit to students receiving VA benefits.

Adrian's Beauty College of Turlock, Inc., North Adrian's College of Beauty, Inc. and its branch Adrians Beauty College of Tracy have not entered into any articulation or transfer agreement.

**Applicants seeking Federal Financial Aid Assistance must have a minimum of:**

1. High School Diploma, or
2. High School Equivalency Certificate, or
3. Completion of Secondary Home Schooling, or
4. If enrolled under a training agreement with a government agency, school district and/or other entity, the student must meet the admission requirements set out in the training agreement and/or applicable state licensing or certification regulations.
5. All applicants must have completed admissions' application forms and submitted documentation
6. All applicants must attend orientation class
7. At least 17 years of age
8. Ability to read, comprehend and communicate in English
9. All applicants must pass a personal interview with the enrollment office prior to admissions.

***Make the decision to start your new career today. Schedule the appointment with our admission's office and we will be happy to assist you with all the necessary paperwork.***

## ANNUAL CAMPUS SECURITY REPORT FOR THE 2019/2020 CALENDAR YEAR-TRACY

This campus security report contains data for our college: Adrians Beauty College of Tracy Located at 3000 W Grantline Rd Tracy, CA 95304.

Adrian's Beauty College is providing the following information in compliance with the proposed rules listed under section 668.48 in the July 1, 1992 Federal Register.

	2016		2017		2018	
	On Campus	Public Property	On Campus	Public Property	On Campus	Public Property
<b>Criminal Offenses Reported</b>						
Murder/Non-nealigent Manslaughter	0	0	0	0	0	0
Nealigent Manslaughter	0	0	0	0	0	0
Sex Offenses – Forcible	0	0	0	0	0	0
Sex Offenses – Non-Forcible	0	0	0	0	0	0
Robbery	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0
Burglary	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0
Arson	0	0	0	0	0	0
Domestic Violence	0	0	0	0	0	0
Dating Violence	0	0	0	0	0	0
Stalking	0	0	0	0	0	0
<b>Arrests Reported</b>						
Weapons Laws Violations	0	0	0	0	0	0
Drug Abuse Violations	0	0	0	0	0	0
Liquor Law V Violations	0	0	0	0	0	0
<b>Referred for Disciplinary Actions</b>						
Weapons Laws Violations	0	0	0	0	0	0
Drug Abuse Violations	0	0	0	0	0	0
Liquor Law Violations	0	0	0	0	0	0
Liquor Law V Violations	0	0	0	0	0	0
<b>Referred for Disciplinary Actions</b>						
Weapons Laws Violations	0	0	0	0	0	0
Drug Abuse Violations	0	0	0	0	0	0
Liquor Law Violations	0	0	0	0	0	0

2016: No hate crimes reported      2017: No hate crimes reported      2018: No hate crimes reported

\*Although regulations do not require use to disclose anything other than the above offenses, The college would like to inform all entering students that the vehicle break-ins are an on-going problem in the Grantline Avenue area. Adrians Beauty College of Tracy is not responsible for lost or stolen items in the school or parking lot.

The school has developed the information about your safety and well being. As you can see from the data, the campuses have a relatively safe environment. However, it is important that you exercise good judgment and take appropriate precautions to minimize your risk.

In the event that a student or employee of our institution is witness to a criminal offense on or near our campus, the following procedure to report criminal actions or other emergencies that occur on campus are as follows.

**For Non-Emergency Crimes:**

1. Obtain from the floor supervisor.
2. Complete form and return to the floor supervisor
3. This form will be taken to the staff meeting and response will be returned to the victim with school's recommendation.
4. Any violator of a proven misdemeanor or felony on campus will be automatically expelled and/or reported to law enforcement.

**For Emergency Crimes:**

1. The nearest staff member will immediately call 911.
2. The above non-emergency procedures will be followed providing the perpetrator is a student.

There are no private security personnel at either campus, or are there any off campus student organizations. It is the practice of the colleges to require each student to provide their own lock and the college provides a locker for all items of value. Students are advised to lock their vehicles during any time.

## Licensing for the State of California

Before Receiving Proof of Training for State Board Licensing, all hours and required operations must be completed. The College does not guarantee or promise licensure.

Cosmetology	1600 Hours
Esthetician	600 Hours (not offered at Tracy location at this time)
Manicurist	400 Hours (not offered at Tracy location at this time)
Barbering	1500 Hours
Barber Crossover	200 Hours

Once the course has been completed the student is eligible to take the State Board Exam. The Cost of the Exams & Licensing Fees are:

	<u>Exam Fee</u>	<u>Licensing Fee</u>	<u>Total</u>
Cosmetology	\$75.00	\$50.00	\$125.00
Esthetician	\$75.00	\$40.00	\$115.00
Manicurist	\$75.00	\$35.00	\$110.00
Barber	\$75.00	\$50.00	\$125.00
Barber Crossover	\$75.00	\$50.00	\$125.00

When 75% of your chosen course is completed, you can pre-apply for your State Board Exam. This allows you to test within weeks of your graduation. If you choose not to apply for Board until you have completed your training, it will be approximately two months before you are able to take your Exam. There is a \$9.00 pre-application fee that must be included with your Exam & Licensing fees on one check or money order.

The practical & written exams are given on the same day. You need to pass both in order to receive your license. The exam facilities are located in Fairfield & Los Angeles

\*Disclosure Statement Regarding Criminal Plea/ Conviction: As of 9/15/10 The Board of Barbering & Cosmetology (BBC) sent out a letter that took effect immediately. Board of Barbering & Cosmetology (BBC) will accept applications from applicants who wish to have their criminal history/convictions reviewed prior to beginning school. Applicants will need to submit the Application for Examination & Initial License Fee with the corresponding \$75 Application/Exam fee. In Addition they will also need to attach a Disclosure Statement Regarding Criminal Plea/Conviction form. The \$75 application/exam fee is a non-refundable fee and will be held on file one (1) year from the time received, otherwise the fee is considered abandoned, (see Section 7345, Chapter 10 of Division 3 of the California Business & Professions Code).

The Disclosure Statement Regarding Criminal Plea/ Conviction form has additional questions on the applicant background information. Applicants need to include the following:

- All misdemeanor & felony convictions, regardless of the age of the conviction, including those which have been set aside and/or dismissed under California Penal Code Section 1000 or 1203.4 (Traffic Violations of \$500.00 or less need not be reported).
- Copies of records, court documents, and fines imposed verification of restitution received by the court, and verification of successful completion of probation.
- A letter from you describing the underlying circumstances of arrest as well as any rehabilitation efforts of changes in life since that time of prevent future problems. If possible letters of reference from past and/or current employers.

These procedures are being made to expedite the approval process & avoid any delays in obtaining an examination date once the required course is completed. Upon receipt of the criminal conviction documents, the Boards Enforcement Unit will review & determine if the application is approved or denied. Failure to submit all conviction related documents will delay the applicant's pre-approval request.

Upon completion of obtaining the required licensing hours, applicants will submit a second Application for Examination & Initial License Fee with the corresponding license fee amount & their proof of training document. Applicants are not precluded from pre-applying.

If you have any questions regarding this process please call 1-800-952-5210 or you may email any questions to [www.barbercosmo@dca.ca.gov](mailto:www.barbercosmo@dca.ca.gov).

\*\*Application available upon at request\*\*

## **Licensing Requirements**

Applicant must be 17 years of age or older and have completed the 10th grade. A Cosmetology license will be granted by the State of California only after the student has successfully completed and graduated from the cosmetology course described above and passed the Cosmetology Board Exam.

The State of California will check for any felonious convictions and should there be any found on the student applicant, they will refer back to the court of jurisdiction for clearance and this will result in the student either being delayed to take the test or denied taking the state test. In addition, the State of California will check for any outstanding fines or child support and the student will be denied the test until the state receives proof of payment and clearance of fines and child support.

## **State Board Kit**

Kits may be borrowed from an outside company or made by you. The College is in no way affiliated with any outside companies. Any associated costs to rent/purchase are not included in your course cost.

### Rent A Kit

320 Campus Lane, Suite D  
Fairfield, CA 94534  
(707) 428-4477  
Rent by phone or online.

### Western State Kit

710 S Central Ave  
Glendale, CA 91204  
(818) 547-4280





**HOW OUR STUDENTS ARE DOING 2017**  
**(BPPE DATA)**

**COSMETOLOGIST**

**GRADUATES & WITHDRAWALS**

In 2017, 59% of the students eligible to complete their course graduated.

**JOB PLACEMENT**

Out of the students eligible for employment, 88% of them found a job.

**STATE BOARD EXAM**

86% of the students attempting the State Board Exam in 2017 passed

**ESTHETICIAN**

**GRADUATES & WITHDRAWALS**

There is no info for this data.

**JOB PLACEMENT**

There is no info for this data.

**STATE BOARD EXAM**

There is no info for this data.

**BARBERING – No Data Available**

**GRADUATES & WITHDRAWALS**

There is no info for this data.

**JOB PLACEMENT**

There is no info for this data.

**STATE BOARD EXAM**

There is no info for this data.

**BARBER CROSSOVER**

**GRADUATES & WITHDRAWALS**

In 2017, 100% of the students eligible to complete their course graduated.

**JOB PLACEMENT**

Out of the students eligible for employment, 100% of them found a job.

**STATE BOARD EXAM**

100% of the students attempting the State Board Exam in 2017 passed

**TEACHER TRAINING/MANICURING – No Data Available**

**GRADUATES & WITHDRAWALS**

There is no info for this data.

**JOB PLACEMENT**

There is no info for this data.

**STATE BOARD EXAM**

There is no info for this data.

**Adrians Beauty College of Tracy**  
Course Cost

<b>Cosmetology</b>	
Tuition Hourly Rate \$9.70	\$ 15,520.00
Application Fee*	\$ 145.00
Books and Supplies*	\$ 3,734.08
Subtotal	\$ 19,399.08
STRF (see below)**	\$ -
<b>TOTAL</b>	<b>\$ 19,399.08</b>

<b>Barbering</b>	
Tuition Hourly Rate \$10.50	\$ 15,750.00
Application Fee*	\$ 145.00
Books and Supplies*	\$ 2,005.69
Subtotal	\$ 17,900.69
STRF (see below)**	\$ -
<b>TOTAL</b>	<b>\$ 17,900.69</b>

<b>Esthetics</b>	
Tuition Hourly Rate \$13.50	\$ 8,100.00
Application Fee*	\$ 145.00
Books and Supplies*	\$ 1,864.79
Subtotal	\$ 10,109.79
STRF (see below)**	\$ -
<b>TOTAL</b>	<b>\$ 10,109.79</b>

<b>Teacher Training</b>	
Tuition Hourly Rate \$13.75	\$ 8,250.00
Application Fee*	\$ 145.00
Books and Supplies*	\$ -
Subtotal	\$ 8,395.00
STRF (see below)**	\$ -
<b>TOTAL</b>	<b>\$ 8,395.00</b>

<b>Manicuring</b>	
Tuition Hourly Rate \$8.75	\$ 3,500.00
Application Fee*	\$ 145.00
Books and Supplies*	\$ 842.24
Subtotal	\$ 4,487.24
STRF (see below)**	\$ -
<b>TOTAL</b>	<b>\$ 4,487.24</b>

<b>Barber Crossover</b>	
Tuition Hourly Rate \$13.50	\$ 2,700.00
Application Fee*	\$ 145.00
Books and Supplies*	\$ -
Subtotal	\$ 2,845.00
STRF (see below)**	\$ -
<b>TOTAL</b>	<b>\$ 2,845.00</b>

\* Non-Refundable

\*\* Effective Jan. 1, 2015, the current STRF fee assessment rate is zero dollars (\$0), subject to change by the Bureau for Private Postsecondary Education (BPPE)

Barbering and Barber Crossover course will only be offered at North Adrian's College of Beauty and Adrians Beauty College of Tracy.

Effective September 24, 2018

Catalog Supplemental Handout

San Joaquin County Tax Rate 8.25%

Method of Payment: Cash/Money Order, Check, Credit Card (4% service fee applied), 3rd Party Lending Institutions, Financial Aid (If Qualified)

Outside students (not an Adrian's graduate) and/or any other students requiring remedial hours or hours required by the Board of Barbering and Cosmetology are charged at a rate of \$14.00 per hour plus registration fee and any materials or books required.

Schedule of Total Charges and the Total Charges for the Period of Attendance are the same

## **Adrians Beauty College of Tracy**

### **Cosmetology Program**

Days 30 hours:

Tuesday thru Saturday 9:00am – 3:30 pm



Days 40 hours:

Tuesday thru Saturday 9:00pm – 6:00 pm



40-50 weeks for completion with good attendance

### **Barbering Program**

Days 40 hours:

Monday thru Friday 9:00am – 6:00 pm (not available at this time)



Days 30 hours:

Monday thru Friday 9:00am – 3:30 pm



Days 20 hours:

Tuesday thru Saturday 9:00am – 1:00 pm (not available at this time)



38-75 weeks for completion with good attendance

### **Barbering Crossover Program**

Days 40 hours:

Monday thru Friday 9:00am – 6:00 pm (not available at this time)



Days 30 hours:

Monday thru Friday 9:00am – 3:30 pm



Days 20 hours:

Tuesday thru Saturday 9:00am – 1:00 pm (not available at this time)



5-10 weeks for completion with good attendance

### **Esthetician Program**

(not offered at Tracy location at this time)

Days 30 Hours:

Tuesday thru Saturday 8:00am – 2:30 pm



20 weeks with good attendance

### **Manicuring Program**

(not offered at Tracy location at this time)

Days 30 Hours:

Tuesday thru Saturday 8:00am – 2:30 pm



15 weeks for completion with good attendance